

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
February 17, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
John Gamble, Member
Dennis Welden, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Jerel Wohl	Beth Darcy
Karen Smith	Sharon Collopy
Dr. Dave Weitzel	Ken Rodemer
Dave Matyas	David Bolton

The meeting was called to order at 6:00 PM by Glenn Schloeffel.

PUBLIC COMMENT

Loretta Jenkins asked about where the field use fees are being allocated. Scott Kennedy explained the fees for all groups raise approximately \$50,000 per year. CBSD has allocated an additional \$50,000 to fertilize all grass areas each year. Total annual cost of fertilization is \$98,000. There was additional discussion about field use, field maintenance, etc. The committee recommended an assessment of the fields and possibly revisiting the athletic field reconstruction plan from 2006-2008.

REVIEW OF MEETING NOTES

The January 20, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy reviewed the CBSD Energy Conservation Initiative results for 2008-2015. He reviewed many aspects of the initiative along with the \$15.0 million in revenue and budgetary savings achieved.

Scott Kennedy and Ken Rodemer discussed the bid results for the paving at Cold Spring ES. The committee discussed the bid results. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy & Ken Rodemer reviewed the status of the light poles at WMF. The recommendation is to move forward with replacing the light poles this year – ahead of the WMF renovation project scheduled for 2017. The committee agreed with the recommendation.

Scott Kennedy reviewed the capital project list for 2016 which includes \$11.0 million in capital improvements. From 2003-2008, we had three additional project management staff to manage this level of projects. We are proposing to hire a part time person to help with this year's work load. The committee agreed a temporary project manager would be a good idea.

Scott Kennedy reviewed the status of a vehicle which was damaged during the blizzard. Our insurance company has totaled the vehicle – we will receive \$5,879 in reimbursement. We are proposing to purchase the same type of replacement vehicle for \$25,917. The committee agreed to move forward with presenting the recommendation to the full Board.

Scott Kennedy and John Giannini met with Buckingham Township to review the CB East Memorial project. The Township was supportive and only had one or two minor suggestions. Our Architect is currently revising the documents and we hope to go out to bid soon.

We have identified the concession building as an appropriate location for a plaque recognizing the stadium committee "large" donors.

Scott Kennedy updated the committee on the status of the 3M security film project. The committee decided to hold off on this project.

Air Conditioning study - we have developed an RFP and sent it to (2) engineering firms. We will have an introductory meeting in February to allow the engineering firms to gain a better understanding of our expectations. They will submit proposals to complete the study. The successful engineering firm's proposal will be presented at a future Operation Committee meeting.

Scott Kennedy reviewed the existing Facility Use Policy and presented some options for the committee to discuss. The committee agreed that all groups using CBSD facilities should consist of at least 60% of their participants from CBSD. The committee also agreed that groups using our Auditoriums should pay a 10% refundable down payment at least 30 days prior to the scheduled event.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison